



ELECTRONIC POSTER GUIDELINES

REGISTRATION

All Presenters must register to be included in the programme and have their posters displayed at the meeting. E-poster presenters can opt to register for virtual attendance.

If you wish to withdraw, you must notify the office ASAP.

Please note there is no official poster presentation time at the conference, your poster will be on display on the electronic boards throughout the conference and on the app.

In addition, you must prepare a pdf of your poster for the conference app /electronic display board. This must be emailed to **John Murray - SBNSPosters@outlook.com**
By 14 February. Posters not received in time may not be displayed.

When sending it in please name the pdf file by the **Topic** followed by your **Initial and Surname**, i.e. – **Trauma – F. Bloggs** This makes it easier for us to identify and list it on the app/electronic board. If you have more than one poster with the same topic - add a number to the topic.

Trauma (1) – F. Bloggs Trauma (2)– F. Bloggs

The ePoster terminals will be placed in the exhibition area at the conference. If you attend the meeting it is a good idea to be by the terminals during the breaks to encourage delegates to view your poster.

By submitting your poster for display you give your permission to be notified of comments on your poster by email from the SBNS site and via the app

PREPARING YOUR POSTER PDF FOR DISPLAY

Content

1. **The title of the poster should be the same as the abstract**
The abstract you submitted should not be reproduced on your poster, it should be illustrated and expanded upon.
2. Use as few words as possible. A poster is NOT a paper. Aim for a word count of NO MORE THAN 400.
3. Do not feel constrained by the scientific paper format of introduction, methods, results, and discussion.
4. Do not include references unless necessary.

Continued...

Style and Size matters!

All posters need to be submitted as a standard A0/A1 **PORTRAIT** PDF **not** a PowerPoint slide

1. Use a white poster background, with clear text and minimum number of colours.
2. The main finding should be clearly visible.
3. Watermarks in the middle of a poster tend to distract. A good picture or cartoon to attract the eye set by itself in a panel would be much better.
4. Do not justify the column text if there are few words to a line.
5. Be selective in your use of bullet points, perhaps only in the conclusion.

Font

1. Use a black *sans serif* font (e.g. Arial or Gill Sans) throughout.
2. Font size no smaller than 16
3. Mostly avoid capital letters except at the beginning of sentences and proper nouns.
4. Use a bold larger typeface for the main titles and headings. It can be effective to use a different typeface for headings and subheadings.
5. To emphasise body text, use a bold or italic font.
6. Check the draft of your poster *very carefully* to ensure there are no typographical or style errors.